



ASHBURTON COMMUNITY CENTRE

RISK MANAGEMENT POLICY

OVERVIEW

Ashburton Community Centre exists to:

- a) Encourage a sense of belonging to the wider community by providing a welcoming and inclusive environment where people can come to develop their interests and skills
- b) Be responsive to the needs of our community by developing and providing a program of classes and activities that enhance health and social wellbeing

POLICY

Ashburton Community Centre has a duty to provide a safe workplace for its staff and volunteers, a safe environment for its members and general public, a reliable development path for the organisation and a duty to make reasonable efforts to control or otherwise reduce the risk for all shareholders. Ashburton Community Centre will put procedures in place that will as far as possible ensure that risks are minimized and their consequences averted.

Definitions

“Risk” is the probability that an occasion will arise that presents a danger to our organisation, our staff, our volunteers, our members, or the general public. It includes, but is not limited to,

- Physical hazards
- Financial hazards
- Reputational hazards
- Legal hazards

PRINCIPLES

Operating principles that support this risk management policy are summarised below:

Ashburton Community Centre will actively:

- identify and rank all strategic risks;
- ensure risk management becomes part of day-to-day management;
- provide staff with the policies and procedures necessary to manage risks;
- ensure staff are aware of risks and how to manage them; and
- implement a continuous improvement approach to risk management.